

Coulston Parish Council

Minutes of the general meeting of Coulston Parish Council (CPC) held on Tuesday 7th July 2026 at 7.30pm at the Coulston Village Hall, Coulston, Westbury, Wiltshire, BA13 4NY.

Present: Cllrs. Fisher (Chair), Markes, Suter, Dolman.

In attendance: Tekla Hicks (Clerk) and Cllr. Reay (Wiltshire Council).

The meeting was opened at 7.30pm.

26-27/19 Public Participation

26-27/19.1 There were no questions from members of the public

26-27/19.2 There were no petitions or deputations received.

26-27/20 Apologies

No apologies were received.

26-27/21 Declarations of Interest

No declarations of interest were received under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011.

26-27/22 Minutes of the previous meeting

The minutes of the parish council meeting held on 5th May 2026 were APPROVED UNANIMOUSLY.

26-27/23 Co-Opt of Vacancy

The council considered the application received (previously circulated) and UNANIMOUSLY RESOLVED to accept the application. They welcomed Cllr. Lawrence in his absence, and it was agreed that the clerk will contact him to complete the declaration and induction process.

26-27/24 Reports

26-27/24.1 The chair updated the meeting with items regarding meeting with the clerk, attending chair's training and highways matters.

26-27/24.2 Wiltshire Councillor T. Reay updated the meeting on the impact of Wiltshire Council's withdrawal of Local Plan, to the activity from speculative developers and the Wiltshire Council finances. More information can be found here: <https://www.wiltshire.gov.uk/news>

26-27/24.3 The clerk updated the meeting regarding the new website and that it needed more work to be fully WCAG compliant. It was UNANIMOUSLY RESOLVED to give the clerk delegated authority to complete this.

26-27/24.4 The council noted the up-to-date external meetings schedule.

26-27/25 Planning matters to discuss

26-27/25.1 There were no new planning applications received before the meeting.

26-27/25.2 The council noted the Coulston Parish Council Planning Schedule.

26-27/26 Maintenance to include items as below:

26-27/26.1 The council discussed outstanding matters and it was agreed for the clerk to send the list to Wiltshire Council.

26-27/26 The council discussed the response from Wiltshire Council regarding the flooding in the Village Hall car park. Cllr. Reay suggested the council should log when flooding occurs to send to Wiltshire Council in the future if required.

26-27/27 Finance

26-27/27.1 **Payments** APPROVED UNANIMOUSLY:

26-27/27.1a Clerk's expenses.

- 26-27/27.2 The council noted there were no invoices/requests for payment received after the preparation of the agenda.
- 26-27/27.3 **Monthly Management Accounts**
Members received the monthly financial report and bank reconciliation, and the chair signed the report and bank reconciliations. APPROVED UNANIMOUSLY.
- 26-27/27.4 **Review Bank Signatories**
The council considered the banking arrangements for this financial year. It was UNANIMOUSLY RESOLVED to add Cllrs. Dolman and Fisher to the banking mandate (to include online access) and to invite Cllr. Lawrence to be added.
- 26-27/28 **Agenda items for next meeting**
The council discussed matters for next agenda. It was agreed to reimburse Cllr. Suter for defibrillator pads which are necessary for renewal in August. To ratify in September.
- 26-27/29 **Confirmation of date of next meeting:** This next meeting was confirmed as being on Tuesday 1st September 2026 at 7.30pm.

There being no further business, the meeting was closed at 8.15pm.

These minutes are subject to approval at the next council meeting. Minutes prepared by the clerk.
09.07.2026

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